POSITION ANNOUNCEMENT:
Communications Associate, Civil Liberties Defense Center

We will accept applications until the position is filled. Please send résumé, cover letter, writing sample, and 3 references to info[at]cldc.org. No phone calls please.

Who we are
Civil Liberties Defense Center (CLDC) is a unique progressive/radical nonprofit legal-based organization in Eugene, Oregon. CLDC provides legal representation and support to environmental/climate/social justice activists and individuals who have been targeted by governmental officials or corporations because of their political views or organizing work. Our motto is “Assert your rights, we’ve got your back.” We have provided pro bono activist defense to over 4,500 social, environmental and climate justice activists as well as providing free Know Your Rights and related trainings to over 25,500 individuals.

Position:
Civil Liberties Defense Center (CLDC) seeks to hire a full-time Communications Associate. This position will include working with CLDC lawyers and development staff to plan and execute a communications strategy that will encompass media and outreach, grant writing, and publishing original content.

Applicant must possess excellent written and oral communication skills, sophisticated research skills, progressive analysis on social and environmental justice issues, and demonstrate a strong commitment to racial, gender, and class equity.

Public interest/nonprofit salary commensurate with experience. This position is located in Eugene, Oregon.

Minimum Qualifications:

5+ years strategic communications experience in a non-profit or advocacy organization (or equivalent).

Demonstrated success writing and submitting foundation grants and/or fundraising appeals for a non-profit organization.

Proven ability to conduct successful media outreach that results in earned media placements at the local and national levels, maintain relationships with reporters and journalists, assist with framing and messaging.
Demonstrated excellence in writing, the creation of press documents, Op-Eds, quarterly newsletters and other development materials, and web/social media content for diverse audiences.

Possess competency working in Mac OS; encryption, and key desktop publishing software.

Demonstrated ability to work in a creative team environment, manage time effectively, maintain shared calendars, and facilitate group editing of internal documents.

Preference given to applicants who have the following qualifications. These are not required, please do not let them stop you from applying!

Active in regional or national network of public relations professionals, journalists, academics, or movement leaders.

Experience in legal research or other law background.

Knowledge in written and/or spoken Spanish.

Proficiency in WordPress and other online publishing platforms.

Knowledge of Adobe Photoshop, Indesign, Illustrator and other graphic design software.

CLDC is an equal opportunity employer and encourages people of color, women, people with disabilities, and queer, lesbian, bisexual, non-gender variant and transgender people to apply.